



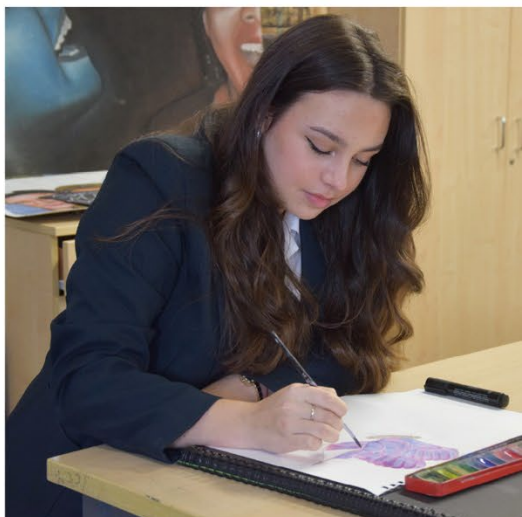
Caroline Chisholm School



Ambition Confidence Success

Everyone Every Lesson Every Opportunity

Secondary Phase Parent Information Guide



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Introduction

Dear parents and carers,

I am very much looking forward to the start of our new academic year, and school life regaining a sense of pre-COVID normality. Understandably things will not be exactly as they once were, as we start our new term with on-site testing for Year 7-13 and a staggered return for some year groups to accommodate this. However, as COVID-19 restrictions ease, and the bubble system will no longer be in place from September, we're delighted to provide students once again with the opportunity to harness their skills whilst learning in our state-of-the-art facilities and specialist teaching rooms. Ensuring pupils make the most of their schooling experience through fantastic teaching and learning.

High Performance Learning remains a key part of our school curriculum and mindset; our aim is by the end of this year to have achieved World Class School status through adopting their approach to learning in believing that each and every one of our students is capable of becoming a high performance learner.

In this guide you will find lots of useful information regarding our practices for the new academic year, as well as useful reminders for parents and students. Whilst restrictions continue to ease, it's important that we remain alert and continue to protect our students against the transmission of COVID-19 and keep in place certain protocols to keep both our students and staff safe during the school day. Hand hygiene remains good practice, and we encourage students to regularly make use of our hand sanitiser dispensers throughout the school day.

Should there be any changes to our COVID-19 regulations in line with Government guidance, we will of course update parents and carers accordingly. At the time of publishing, this guide contains our most up-to-date guidance.

Regards,

A handwritten signature in black ink, appearing to read 'D. James', with a long horizontal stroke extending to the right.

David James

Principal

School attendance

Illness

In the case of a child being absent from school due to illness, parents have three options to report their absence:

1. Text **01604 420132** with details of your child's full name, form, reason for absence and expected date of return.
2. Leave a message on the school's secondary absence line - **01604 669200**.
3. Email SC9414005a@schoolcomms.com each morning of the absence.

Please note, if your child is suffering from diarrhoea or vomiting, they **must** stay off school for 48 hours until they have not been sick or had diarrhoea for at least 2 days.

COVID-19 prevention measures

From 16 August 2021, children under the age of 18 years and 6 months old will no longer be required to self-isolate if they are contacted by NHS Test and Trace as a close contact of a positive COVID-19 case. Instead, parents will be contacted by NHS Test and Trace, informed their child has been in close contact with a positive case and advised to take a PCR test. We would encourage all individuals to take a PCR test if advised to do so.

Students should continue to self-isolate immediately for 10 days if:

- They have any symptoms of COVID-19 (a high temperature, a new, continuous cough or a loss or change to their sense of smell or taste)
 - If you are experiencing COVID-19 symptoms, please book a PCR test as soon as possible. For details on what to do if your PCR result is negative, please [click here](#).
- They have tested positive for COVID-19

After 10 days of self-isolation, you can return to your normal routine and stop self-isolating if your symptoms have gone, or if the only symptoms you have are a cough or anosmia, which can last for several weeks. If you still have a high temperature after 10 days or are otherwise unwell, stay at home and seek medical advice.

These are essential actions to reduce the risk in schools and further drive down transmission of coronavirus (COVID-19). For NHS guidance on when to self-isolate, please [click here](#).

If anyone in the school becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they must be sent home and advised to follow '[stay at home: guidance for households with possible or confirmed coronavirus \(COVID-19\) infection](#)', which sets out that they must self-isolate for at least 10 days and should arrange to have a test to see if they have coronavirus (COVID-19).

Please also visit the GOV website for [guidance on what parents and carers need to know about early year providers, schools and colleges](#) in line with Step 4 in the Roadmap out of Lockdown.

Staff and parents/carers understand that they will need to be ready and willing to:

- [Book a test](#) if affected members are displaying symptoms. Staff and pupils **must not** come into school if they have symptoms and must be sent home to self-isolate if they develop them in school. All children can be tested, including children under 5, but children aged 11 and under will need to be helped by their parents/carers if using a home testing kit.
- Provide details of anyone they have been in close contact with if they were to test positive for coronavirus (COVID-19) if asked by NHS Test and Trace.
- [Self-isolate](#) if instructed by NHS Track and Trace if there has been close contact with someone who develops coronavirus (COVID-19) symptoms or someone who tests positive for coronavirus (COVID-19).
 - As mentioned above, from 16 August if you are fully vaccinated or aged under 18 years and 6 months, you will not be required to self-isolate if you live in the same household as someone with COVID-19. If your child has only received one dose of the COVID-19 vaccine, they will still be required to self-isolate if over 18 years and 6 months. Full guidance is available via the [GOV website](#).

Anyone who displays symptoms of coronavirus (COVID-19) can and should get a test. Tests can be booked online through the [NHS testing and tracing for coronavirus website](#), or ordered by telephone via NHS 119 for those without access to the Internet.

On-site testing - September 2021

When we re-open in September, we will be conducting on-site testing for Secondary Phase students, in accordance with Government guidance. There will be a staggered start in place for Year 7-13, with some year groups starting later to allow us to safely test students when they return.

Our testing site will operate similarly to our provision back in March 2021. The main difference this time being, we will be using new LFD tests which only require a nasal swab. We require parental consent for students less than 16 years of age to participate in the testing programme. **Please ensure you complete our [MS Forms questionnaire](#) which provides consent for your child to be tested if you wish for them to take part.** Students over the age of 16 can give their own consent at the time of the test. Full details of our on-site testing plans can be found on our website, by [clicking here](#).

Home Lateral Flow Testing

The Government has confirmed that, *"As pupils will potentially mix with lots of other people during the summer holidays, all secondary school pupils should receive 2 on-site lateral flow device tests, 3 to 5 days apart, on their return in the autumn term. Settings may commence testing from 3 working days before the start of term and can stagger return of pupils across the first week to*

manage this. Pupils should then continue to test twice weekly at home until the end of September, when this will be reviewed."

After completing two on-site tests, students should then complete at-home testing twice a week, ideally on a Sunday evening/ Monday morning and Wednesday evening/ Thursday morning. Many of our students will be confident with the process of conducting an at-home test, however, if you are unable to use the test kits at home, but want to still be involved, then email Mrs Jewell via vjewell@ccs.northants.sch.uk and we will organise testing on-site.

All student test results are required to be reported via the GOV website: <https://www.gov.uk/report-covid19-result> or by phone by calling 119 (free from mobiles and landlines) **every time a test is taken, even if the result is negative or void.**

We are also required to keep a register of results in school, as we don't have access to the NHS database. **Please can parents therefore ensure their child's test result is also reported to us using the following MS Form after each test:** <https://forms.office.com/r/nywpCHEhGW> students may also complete the form themselves if parental consent has been given.

What happens when the school gets a positive case of COVID-19?

If the school receives notification of a positive LFD during our on-site testing programme, we will contact parents and arrange for the child to be collected and to seek a confirmatory PCR test. If the result of the PCR test is negative, they can return to school. If the result of the PCR test is positive, the child must self-isolate for 10 days in line with Government guidance.

Settings will continue to have a role in working with health protection teams in the case of a local outbreak. If there is an outbreak in a setting or if central government offers the area an enhanced response package, a director of public health might advise a setting to temporarily reintroduce some control measures.

Digital device strategy

We successfully launched our WinBook rollout for Year 7-10 students in April and are pleased to report that students have adapted very well to using their devices in a variety of lessons. From September, every student in Year 7-11 will have access to a free WinBook which they can use in their lessons, Primary Phase pupils will also have access to WinBooks, with one class allocation of devices to be shared between each year group.

Our digital device strategy allows teachers to plan a more interactive lesson for students, and after many months of Digital Learning throughout lockdown, students have become very well accustomed to working using digital devices and appreciate the advantages of using them. Students are required to take care of their WinBook and take it out of their locker at the start of lessons, and then return it when not being used (eg. break, lunch time and when attending PE lessons, etc). Each Secondary Phase student has been allocated their own locker key, which it is very important that they bring with them on each school day to avoid disruption to classes. Locker key replacements can be provided at the cost of £2.82.

Keeping students safe

The below information highlights our safety measures put in place, and guidelines for keeping our staff and students safe while on-site.

Face coverings

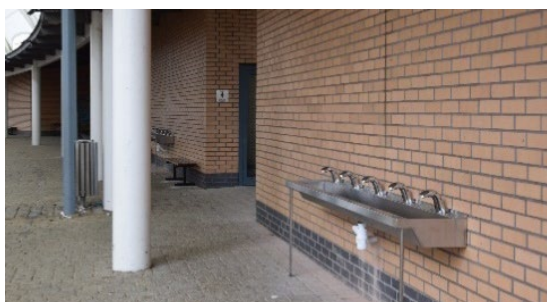
Following the Government's Step 4 in their roadmap out of lockdown, face coverings will no longer be advised for pupils, staff and visitors either in classrooms or in communal areas.

If a student would prefer to wear a face covering in school, then we will of course allow them to do so. Whilst the restrictions regarding face coverings have now changed, we do still encourage students to be sensible about social distancing and to maintain good hand hygiene.

You can find more information on the use of face coverings including when to wear one and exemptions via the following link: <https://www.gov.uk/government/publications/face-coverings-when-to-wear-one-and-how-to-make-your-own>

Handwashing

Robust hand and respiratory hygiene continue to be very important in reducing the transmission of COVID-19. Students are encouraged to remain using our facilities to ensure hand hygiene is kept to an optimum standard. Our hand washing stations in The Street will remain available, as well as our hand sanitiser dispensers outside each Secondary Phase classroom and office.



Behaviour expectations

The school's behaviour policy outlines our expectation of students working within the school. This can be found on the school website.

Students are expected to comply with all reasonable requests from any member of staff throughout the day. Including ensuring students comply with COVID related instructions such as:

- Hygiene, such as handwashing and sanitising
- Sneezing, coughing, tissues, and disposal ('catch it, bin it, kill it') and avoiding touching their mouth, nose and eyes with hands
- Telling an adult if they are experiencing symptoms of coronavirus
- Use of toilets
- Not to cough or spit at or towards any other person

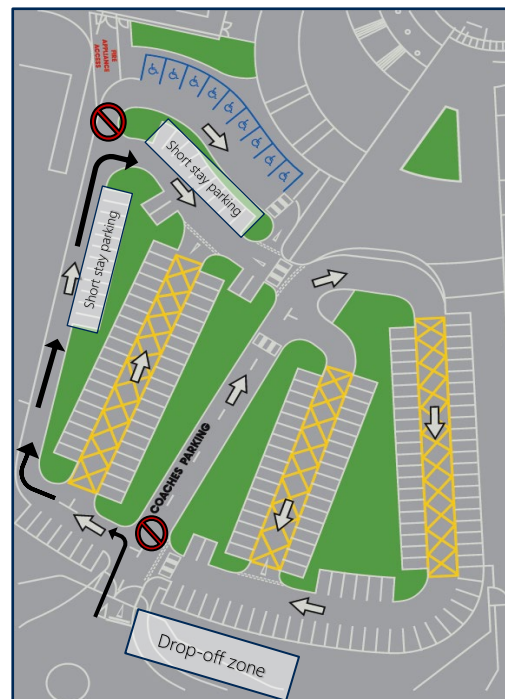
Car park arrangements

From September 2021, we will be continuing to operate a drop-off system outside of the main school gates, which leads to a broad and safe walking path into school. We also offer a walking bus service for Years 1-4. Please note that at drop-off times, the school car park will only be accessible to:

- Parents of children in Bright Horizons Nursery and the Foundation / Reception years (short-stay)
- Blue badge holders (accessible bays)
- Parents of students with an Educational & Healthcare Plan (EHCP) who are not blue badge holders
- Sixth Form students who meet the criteria for a car park permit
- Staff

Years 5 – 13

Students in Year 5 and above can walk to the building unaccompanied. We recommend students use the main pedestrian gate (illustrated below as blue circle) as this provides access to the building without having to use zebra crossings inside the car park. This means the students stay safe and short-stay parkers can leave the car park quickly without having to wait for queues of crossing students to pass.



Car parking zones from September 2021.
© Signs Express

Sixth Form drivers

Sixth Form students who have a full driving license can only access the car park if they do not live within walking distance of the school (e.g. more than four miles from the school site). Please contact sixthformteam@ccs.northants.sch.uk to request a permit. Students will need to display a CCS student permit to be permitted through by the car park attendant.

Blue badge holders

All blue badge bays will now be positioned in the front row of the school car park for ease of access. Please ensure your blue badge is clearly displayed so our staff know not to ask.



Other key points

- Blue badge bays - the school encountered persistent issues last year with misuse of designated blue bays and we welcome your support keeping the new blue bays available for those who need them.
- Temporary access - if you have any particular mobility issues, such as a broken limb or other injury/illness that requires temporary access to the car park drop off zones, please contact us to request a temporary parent parking permit.
- Taxi service - students who travel to school by arrangement of a Local Authority taxi service, will also be able to access the car park and normal drop off area by the barrier.
- Cars will not be permitted to park anywhere along the access road where the external drop off zone is situated or on the roundabout to ensure the road is free-flowing for the drop-off zone to operate as safely and smoothly as possible.

Parent portal - Change to Edulink One

Within the first few weeks of the new academic year, we will be transitioning to Edulink One from Insight. We will share with parents and carers in the coming weeks a helpful guide of how Edulink One operates and how to use the platform.

All Priority 1 and 2 contacts will receive an email from Edulink One with login details to access their account.

The system will continue to allow you to check your child's timetable, attendance, exam timetables, and also book appointments for upcoming Parents' Evenings.

Please do look out for an email from Edulink One over the coming weeks which will include your login details and information of how to set up your account.

Mobile phone policy

Students are discouraged from bringing mobile phones to school. If phones are brought into school, they must be switched off and must be out of view during school hours (this includes break and lunchtime). Phones **must not be used** for any purpose throughout the school day, including making calls, sending texts, surfing the internet, checking the time, taking photos and/or videos, using any other inbuilt application, unless express permission is given by the teacher.

As a school, we recognise the importance of emerging technologies present in mobile phones, e.g. camera and video recording, internet access, blogging and more. Teachers may wish to utilise these functions to aid teaching and learning, so students may have the opportunity to use their mobile phones in the classroom, however this is only at the teachers discretion.

Mobile phones and other personal items are entirely the responsibility of the child and family member who brings them to school. We will ask all students to put their mobile phones away as soon as they come through the school gates.

Students and parents should also be aware that being found with a mobile phone in a public exam (GCSEs, AS and A Levels) leads to automatic disqualification for the exam. During P.E. lessons, we strongly advise students to put valuable items in lockers or hand them to a member of the P.E. department who will put them in the valuables box which is locked.

We cannot be responsible for valuables left unattended in pockets or elsewhere around school.

Lateness

As a school, our expectation is that all students Years 7- 11 are in their classrooms, sat down and ready to learn by 08:45am. Where this is not the case and children arrive on-site after the gates close at 08:45am, the student will be expected to sign in at Main Reception and they will then be recorded as late and will be expected to attend a 30-minute after school detention. If the student fails to attend this detention, this will result in a 1 hour after school detention.

Parents and carers will be notified of this late detention via text message or email. If there are extenuating circumstances such as medical appointments or illness, we ask that you ensure communication is sent to the school as early as possible to ensure absences are authorised if appropriate.

School organisation

Lesson structure

Please see below our daily timetable, showing the start and finish times, as well as the individual break and lunch time periods of key stage.

	08:45	09:15	09:45	10:15	10:45	11:10	11:40	12:10	12:40	12:55	13:25	13:55	14:25	14:55	15:15
KS3	Period 1	Period 2	Break (inc. Winbook drop-off/collection)			Period 3	Lunch		Period 4	Period 5	Tutor time				
KS4	Period 1	Period 2	Break (inc. Winbook drop-off/collection)			Period 3	Period 4A	Lunch	Period 4B	Period 5	Tutor time				
KS5	Period 1		Break (inc. Winbook drop-off/collection)			Period 2		Lunch	Period 3		Tutor time				

We can confirm that in the new academic year, students will be able to move around the school freely and learn in subject specific classrooms, as they would've done pre-COVID. This will give them greater access to specialist rooms such as technology, art and science rooms.

Canteen service

Our canteen service will be back open as normal from September 2021, however we have made a change to the way in which money is loaded on to student's accounts. Money can be added to students' accounts via the following methods:

- Parents and carers can load money on to their child's account via a Chartwells ParentPay account. You will have received log in details for this in July for your child/ren, this service is separate from the CCS ParentPay account you use to pay for trips and other school services. The Chartwells ParentPay account is solely to load funds for your child to purchase food from our canteen. This service means students can get served faster by not having to handle or load cash, and parents can view online the purchases being made on the account. If for any reason you have not received your login details for this account, please contact Clare, Chartwells Catering Manager via u96254@compass-group.co.uk.
- Students can continue to physically add money to their account using the loads which are situated within the dining room.

Our Secondary Phase lunch menu is available to access via Chartwells Catering's webpage on our school website: www.ccs.northants.sch.uk/information/chartwells-catering

Tutor groups and bases

The table below give the form bases for each of our tutor groups, where they will be based on Friday 3 September and Monday 6 September. Students will be made aware of any changes to these rooms for their usual tutor time which will be held in the last session of each school day.

Tutor Group	Base room	Tutor group teacher
Year 7		
7CC	B11	Mrs C Cozens
7CCE/JGR	B12	Dr C Cose and Mr J Gardiner
7CN	B13	Mrs C Norman
7JFS/ECO	B15	Mrs J Fields and Mrs E Coe
7LMM	B17	Miss L Mepham
7LDN	B16	Mr L Dawson
7MSR	B18	Mr M Starr
7TNS	B19	Mr T Ntogiakos
7TP	B14	Mr T Purkiss
Year 8		
8CJS (7LU)	C3	Miss C Jones
8SBA	C4	Mrs S Balfour
8GOE	C5	Miss G Olive
8IRR	C6	Mr I Rayner
8CGS	C7	Miss Charlotte Gibbs
8SHL	C8a	Ms S Mitchell-Hall
8BU	C8b	Mr B Ullman
8LMK	C9	Mr L McCormack
8MAE	C10	Mr M Aldridge
Year 9		
9TM	B1	Mrs T Mitton and Mrs S Kirk
9AHL	B2	Mrs A Howell and Mrs H French
9RTW (8ABN)	B3	Miss R Trevorrow
9BP (8SWI)	B4	Mrs B Patel
9EPE	B5	Miss E Poole
9BB	B6	Mrs B Ballantyne
9PME (8DBG)	B7	Mr P Mackie
9MAN (8DSS)	B8	Mr M Atkinson
9ARH (8SPI)	B9	Miss A Roworth
Year 10		
10LO	MU1	Mr L O'Reilly
10RCY	D11	Dr R Causey
10JKI	D5	Mr J Kirk and Mrs H Freezer
10JDN (9ER)	D6	Mrs J Dunn and Mrs C Reynolds
10JSY	D7	Ms J Sanby
10SHO	MU2	Mr S Holt
10AAI/DF	D8	Mr A Adeliyi and Mrs D Fern
10MCH	D9	Mr M Couch
10SE	D4	Mrs S Ellis and Mrs A Spencer

Tutor Group	Base room	Tutor group teacher
Year 11		
11JBE (10DRN)	C11	Mrs J Boyle
11SHA	C16	Mr S Hanna and Mrs E Starr
11LHN	C17	Miss L Harrison
11GD (10KSE)	C18	Mr G Dallas
11OTT	C19	Miss O Talbot
11DKI (10TJS)	C20	Miss D Rai
11SHY (10DF)	C21	Mrs S Howley
11CA	C22	Mrs C Atherton
11CS	C2	Mr C Scott
KS5		
NAR	D17	Mrs N Akhtar
ABN (GD)	D15	Mr A Brown
JCE	E11	Mr J Carter
UC	D19	Mrs U Chauhan
AES (JDN)	E13	Mrs A Evans
AFY (MAN)	D18	Mr A Fiendley
EPA	E12	Mrs E Page
JR	E6	Mr J Rich
DRN (NHN)	D10	Mr D Robson
SRE	D12	Mr S Rose
SSN	D14	Mr S Sheehan
EU (PME)	D13	Miss E Upson
DVY	D16	Ms D Vessey
SWR	E3	Mr S Walker

Progress Leaders

The table below gives the progress leaders for each year group from September. In the first instance, please contact your child's form tutor or subject teacher to resolve issues.

Year 7	Miss L Briggs
Year 8	Miss A Cambio
Year 9	Mrs E Terry
Year 10	Miss E Johnson
Year 11	Miss H Brooke
Year 12 & 13	Mr S Halsey and Dr J Ideson

Equipment

We ask all students in Year 7 – 11 to be equipped with the following items for the start of the new school year:

- Black pens
- Green pen
- Colouring pencils
- Calculator
- Rubber
- Pencil sharpener
- Small safety scissors
- Glue stick
- Small ruler
- Highlighters
- Compass
- Protractor

Term Dates

Term 1 [36 days]	Training day 1	Wednesday 1 September 2021
	Training day 2	Thursday 2 September 2021
	School re-opens	Friday 3 September 2021
	School closes	Friday 22 October 2021
Term 2 [34 days]	Training day 3	Monday 1 November 2021
	School re-opens	Tuesday 2 November 2021
	School closes	Friday 17 December 2021
Term 3 [28 days]	Training day 4	Tuesday 4 January 2022
	School re-opens	Wednesday 5 January 2022
	School closes	Friday 11 February 2022
Term 4 [30 days]	School re-opens	Monday 21 February 2022
	School closes	Friday 1 April 2022
Term 5 [27 days]	Training day 5	Tuesday 19 April 2022
	School re-opens	Wednesday 20 April 2022
	Bank Holiday	Monday 2 May 2022
	School re-opens	Tuesday 3 May 2022
	School closes	Friday 27 May 2022
Term 6 [35 days]	School re-opens	Monday 6 June 2022
	School closes	Friday 22 July 2022

Enforcement of Uniform

The vast majority of students value the uniform and wear it with significant pride. It is the responsibility of all staff to work together to ensure that uniform is consistently worn to the requirements specified in this document.

A student's failure to adhere to the school uniform policy is a clear breach of the school behaviour code. Persistent failure to adhere to the uniform guidance will be seen as persistent poor behaviour and will result in a substantial consequence that may include a fixed term exclusion from the school. We will stock a supply of uniform items at school which the students will be asked to change into if not wearing proper uniform.

The school also reserves the right to ask students who are not wearing proper school uniform to go home and change. In this instance, parents will be contacted prior to any student leaving the school premises.

Approval for any student not to wear full uniform must be sought, by parents, in writing, directly to the Principal or in his absence, one of the Vice Principals. This will only be accepted when there is an exceptional justification for the student not to wear uniform. If a decision is made to not accept the parental explanation, parents will be contacted directly to help them find an alternative.

In situations where, for whatever reason, there are financial issues which are hindering a parent's ability to provide school uniform, parents are advised to contact the Principal's office directly. Any assistance that the school may be able to provide will be at the discretion of the school. All enquiries regarding financial support will be dealt with sensitively and confidentially and will not be shared with classroom staff or form tutors.

Our School Uniform Supplier - (Available online or in-store):

The Schoolwear Shop Ltd – Northampton

40-42 Abington Square, Northampton, NN1 4AA

Opening hours: Monday – Saturday 9:00am – 5:30pm

Telephone: 01604 635828

Email: info@theschoolwearshop.net

www.theschoolwearshop.net

Uniform requirements

We expect all students to adhere to the uniform rules below when in school.

As a school we are aware that due to the pandemic, there may be times when some uniform items may not be available. Please contact the school if this is the case to prevent any issues.

Blazers:

- Official school blazer with school logo embroidered.
- Blazers must be worn at all times in and around the school unless permission has been granted by a senior member of staff. In lessons students may remove their blazer when permitted by the class teacher.
- Students must have the coloured strip that identifies them as a member of a specific house. This strip should be attached to their blazer top pocket.

Not Acceptable:

- Rolling-up of the blazer sleeves

Polos: (Optional Item)

- During Terms 5 and 6 students will be able to wear the school polo.
- Official school polo with school logo embroidered (white) purchased from the Schoolwear Shop.
- A school blazer should be worn to and from school with the polo top. The blazer may be removed once in lessons when granted permission by the teacher.
- Polos are to be tucked in.

Shirts:

- All shirts must be white and professional looking.
- Boys are to wear collared shirts which are long enough to tuck into trousers. The top button of the shirt must be buttoned.
- Girls are to wear a reverse collar blouse.
- All shirts and blouses are to be tucked in.

Not Acceptable:

- Coloured t-shirts which can be seen under the shirt
- Shirts/blouses made of sheer material

Trousers:

- Trousers should be black in colour, look professional and are acceptable when the material consists of a polyester blend.

- All trousers are to be ankle length or longer.

Not Acceptable:

- Skinny style of trousers, chinos, trousers of any denim material, and trousers which are 'stuck to' the leg. No trousers are to be rolled up.

Skirts:

- Black skirts only. Length requirement: when the student places their hands down to the side of their thigh, the skirt must be 5cm below the middle fingertip.

Not Acceptable:

- Skirts made of jersey or stretchy material.
- Skirts which do not meet the length requirement or are ankle length.

Ties:

- Official school tie to be purchased from the school's uniform supplier.

Tights and Socks:

- Black tights only are to be worn. Socks or tights may be worn with skirts. Not both. Boys and girls are to wear black socks only.

Not Acceptable:

- Footless tights, leggings/Jeggings or white or coloured socks.

Jewellery:

The following items are allowed to be worn:

- One pair of stud earrings (one in each ear – worn on the ear lobe only) and no bigger than 5mm.
- One ring.
- One watch (the watch should be discreet and not a fashion item).

No facial/body/tongue piercing jewellery is allowed. If a student comes to school with any facial/body piercing jewellery, they will be asked to remove it. Plastic retainers may be worn.

If a student wants to get a piercing, it needs to be done early enough in the summer holidays so that it may be removed during school hours. The piercing must be removed during term time.

Not Acceptable:

- Bracelets, necklaces, facial piercings. Charity bracelets which are sold through the school, may be worn during the designated week for that specific charity.

All jewellery must be removed for PE lessons.

Shoes:

- Formal school shoes and laces must be black- discreet buckles or fastening on school shoes will be accepted.
- Boots may only be worn for safety reasons when there is extreme weather and only when parents have been notified in writing/email/ text message by the school.

Not Acceptable:

- Canvas shoes; trainers; or any shoes with coloured logos, edging, or different coloured soles
- Shoes that resemble trainers; sandals; boots (please see above), or open-toed shoes. This includes black Nike Air Force 1.
- Any shoes worn with logos will be 'blacked-out'.

Make-Up:

- Only lightly applied natural-looking makeup is allowed.
- It is up to the tutor and progress leader to define the terms 'lightly applied' and 'natural looking'. If the tutor and progress leader believe it not to be, the student will be asked to remove the makeup in school.
- Clear lip gloss and clear lip balm is allowed.

Not Acceptable:

- Lipstick or lip gloss of any colour, coloured nail varnish, false eyelashes, false or acrylic nails.

Hair:

- Hair should be tidy and of reasonable appearance. All hair colour should be natural-looking. All hair bands and hair accessories worn should be plain and navy blue or black. Any clip used to fasten hair should be small and unobtrusive in colour and style.

Not Acceptable:

- Patterns or logos shaved into the hair, and no unnatural hair colours- purples, greens, blues, etc...
- No coloured hair accessories are to be worn unless they are navy blue or black.

Hats, Gloves and Scarves:

- Hats, gloves and scarves may be worn to and from school.

- All items are to be removed once entering the school premises for AM Registration and lessons.
- Hats, gloves and scarves may be worn during Break and Lunch when weather appropriate.
- Head scarves may be worn for religious reasons.

Not Acceptable:

- Hats, gloves and scarves are not to be worn while in lessons.

Coats, Jackets and Hoodies:

- Coats and jackets may be worn to and from school. All items must be removed by AM registration.
- Coats and jackets may not be worn during lessons; however, coats and jackets may be worn during Break and Lunch when weather appropriate.
- School logo'd hoodies are acceptable; however, students should not have their hood up throughout the school day.

Not Acceptable:

- Non-school logo'd hoodies.

Pullover Jumpers (Optional Item):

- All black pullover jumpers must be the official school logo jumper. This is to be purchased from the Schoolwear Shop.
- Pullover jumpers are not required. They are an optional item.
- Pullover jumpers do not take the place of a school blazer.

Official school logo sleeveless slip-overs are also available from the school uniform suppliers.

Not Acceptable:

- Any plain black jumper.

Bags:

- Students should use a bag for school that is big enough to transport all their equipment for school without damage to this equipment – such as exercise books/ A4 folders.
- Students require sufficient space to bring in a fully equipped pencil case so that they are fully prepared for the school day.

Not Acceptable:

- Small bags that are unable to contain appropriate equipment.

PE Uniform

We can confirm that from the start of term, students should come into school in their PE kit on their allocated PE days.

If students are attending an extra-curricular club, **they will need to change at the end of the school day** (unless it is a normal PE day for them).

All students from Year 7 - 11 require the following items for PE:

- Black Logoed Polo Shirt (two fits available)
- Black Logoed Overlayer Jacket Full Zip or ¼ Zip
- Black leggings with CCS logo - Only leggings with our logo are permitted.
- Black Shadow Stripe Shorts
- Black Logoed Track Pants
- Black Skort (Plain – absolutely no branding)
- Black & Gold Socks
- Base Layer of any colour for extra warmth
- Trainers
- Football boots

For information on how to order uniform from The Schoolwear Shop, please visit:

www.ccs.northants.sch.uk/information/uniform