

# Caroline Chisholm Friends AGM

## 17 October 2022

### Recorded Minutes

#### Attendees:

Sarah Bourne  
Angelina Wilding  
Charlotte Hawker-Smith  
Rosie Turner  
Lisa Collins  
Sam Dobson  
Katherine Patterson  
Joy Jones  
Melissa Jeffrey  
Nicky Rayfield  
Cheryl White  
Kimberley Stock  
Lindsay Plantin  
Kevin Hanlon  
Christ Marsh  
Amy Brewer  
Ajay Karwal  
Sarah Muzio

#### Apologies:

Caroline Hayle  
Branka Saunders  
Sarah Lucas

#### Chairs Report

- Chair thanked team and everyone involved in the fund-raising initiatives over the last year:
- Excellent return on pre-loved uniform
- 142 panto tickets sold last Christmas
- Christmas Cards and Christmas Jumper day very successful
- Relaunch of cake sales after covid
- Jubilee Designs – fantastic addition to the year
- First Primary Disco since covid and first ever Secondary Transition Disco
- Dedicated newsletters went out, with help from Cheryl
- Changed bank account to Metro Bank, offered better charity account
- Presented CCS Friends at both Primary and, for the first time Secondary welcome evenings
- End of year Meet & Greet – although we gained a fantastic new member in Chris Marsh, maybe consider running in September rather than July
- Garden of Hope – huge project, lovely way to end the year

The team of people around the table bring a wealth of skills and expertise. Chair noted exciting times ahead with new ideas for the next year.

#### Principal Report/School Comment

On behalf of trustees/leadership team

School opened in 2004, Friends started in 2005 from a small group of parents who wanted to make a difference and be part of the community. The aim was to be able to have a sense of purpose and help the school in any way they could. However, funds today are not what they used to be. Friends

was like “the icing on the cake” when it was created, but now we fund more vital equipment and resource that has since been lost from school budget.

It is incredible what has been achieved. Covid didn't stop Friends – the approach and attitude was how can we make money and keep going.

A huge appreciation to all the people who have come into school to help with various events, fundraisers and projects.

A big thank you to those who are in leading roles on the committee.

It is encouraging and inspiring to see how the Chair has led the team and all that has been achieved.

Thank you again to everyone involved. It is evident that the group is “all about the children”, mirrored by Nina Laundon's ethos since working with school when it opened. The Garden of Hope was inspired by Nina. Confirmed that phase 2 has been signed off, and there will be a swing.

KP confirmed this is her last AGM and thanked everyone again.

### **Treasurers Report/Financial Review**

Doubled income last year from previous year.

£12,800, after expenditure, profit was £6175

Increase of £4000 from previous year.

The biggest fundraiser was the Easter Sale £2500

Donated £3000 to school; primary bug club subscription, various equipment for outdoors, and equipment for the gym.

£4000 remaining in bank at end of year.

At the time of the meeting, with “ringfenced” financial commitments to the school, the true balance of the account was approximately £1500.

### **Minutes from previous AGM**

Confirmed as a true record.

The Chair noted that she is delighted that all objectives we set at last year's meeting have been achieved this year.

### **Election of Committee Members**

Chair confirmed that she is standing down, due to outside business demands.

Chair role is to liaise with school/students etc and being a central point of contact to hold together the school and the committee.

Proposal of Friends committee members are nominated as:

Chair: Kimberley Stock, nominated by retiring Chair and seconded by Treasurer

Vice Chair: Lindsay Plantin nominated by retiring Vice Chair and seconded by Chair

Treasurer: Angelina Wilding, nominated by Chair and seconded by RT

AW confirmed happy to continue for a further year but would like to hand over next year.

MJ is happy to consider Treasurer role from January 2023

Secretary: Joy Jones, nominated by Vice Chair and seconded by Treasurer

JJ confirmed happy to continue for a further year but would like to hand over next year. Roles that JJ is responsible for include; Secretary, PTA Events Website, CCS Friends Lottery.

AK volunteered to take over PTA site. JJ will organise handover.

Voting Committee Member: Rosie Turner

All members present are invited to continue to attend meetings as and when they can, but do not need to be recorded as committee members.

**Objectives**

Specific school fundraising, not yet known. Developments around 6<sup>th</sup> form may be proposed

Succession planning for committee roles

Increase presence and involvement with secondary phase

Possible Sum Up/Square payment method as cash only is becoming problematic

**AOB**

No members had any other business to record.

Meeting concluded.