

Caroline Chisholm Friends AGM
16 October 2023
Recorded Minutes

Attendees:

Rosie Turner
Lindsay Plantin
Ajay Karwal
Amy Brewer
Rebecca Hinch
Andy Fisher
Sarah Charlton
Chris Marsh
Joy Jones
Melissa Jeffrey

Apologies

Nicky Cairns
Lisa Collins
Charlotte Hawker-Smith
Terri Knublely
Wendy Lenton
Tina Bennett
Karishma Chugh
Sam Dobson
Angelina Wilding
Kim Stock
Cheryl White
Sarah Bourne

Chairs Report

1. Most Previous Objectives - achieved as proposed by outgoing chair October 2022. Some objectives remain for the coming years including school specific fundraising initiatives (having dedicated bigger projects to advertise and work towards) and committee stability.

Adopted sum up machine

And have increased involvement in secondary

2. Highlights of the Year:

- Membership Growth: We are proud to report a significant increase in our team members The introduction of satellite teams to oversee smaller projects has proven to be highly effective,

- Successful Events: Over the course of the year, we have successfully organised numerous events, each leaving a positive and lasting impact on our school community.

Co op initiative contributing to the garden of hope, our Krispy Kreme doughnut sales, Christmas decoration and crafts sales, and even a royal celebration with the coronation keepsakes and coronation coin challenge. We brought back our discos, cake sales,

uniform sales, Christmas raffle, panto sales, Christmas cards, CCS friends lottery and proved their success for another year.

Funding

This year we have been able to fund the continuation of the garden of hope project, chess sets, gazebos for important shelter on those hot sunny summer days (and the rainy ones too). Sports days medals, bug club, year 6 leavers, hi vis vests and much more gift all thanks to the generous family donations to our cause and the hard work of our teams.

3.. Engagement and Outreach:

- Social Media and Online Presence: Our increased presence on various social media platforms has allowed us to engage with a broader audience, increasing our visibility and impact.
- Visibility and identification is something we continue to strive for to ensure we are easily identified as a committee and visible within the community. This suggestion remains as a proposed objective for the coming year, where a visible notice board specific to the committee to include pictures and notices on our behalf in both primary / secondary or a high traffic area to help spread our message and raise awareness of our cause.

4.Committee Transition:

- As my term comes to an end, I would like to express my gratitude to the outgoing committee members for their dedication and hard work. Their contributions have been invaluable in making this year a success.
- Welcoming the New Committee: I am excited about passing the torch to the incoming committee, who I am confident will carry forward the vision and work tirelessly to continue our upward trajectory.

5. Proposed Objectives:

- Increase visibility and ease of identification through notice boards, pictures and communication.
- Reintroduce quarterly / termly newsletter with consistency.
- Continue efforts in commitment to succession planning for committee roles to protect the long-term stability of the committee.

Future Prospects:

- We look forward to the great ideas already proposed coming to fruition, including Santa run, art competitions, and secondary discos that will further strengthen our mission and impact.
- Continued Growth: With the support of our dedicated members and the new committee, I am optimistic that CCS friends will achieve even greater heights in the coming year.

In conclusion, I want to thank each and every member for their unwavering support and enthusiasm throughout this year. Together, we have accomplished so much, and I am

excited about the future. I have no doubt that under the leadership of the incoming committee we will continue to thrive and make a positive difference in our school community.

Thank you for a fantastic year, and here's to an even brighter future!

Principal Report/School Comment

AF thanked everyone for making him feel very welcomed and for highlighting that the CCS Friends is not just for Primary. Feels like it is an all through ethos.

One of the areas to look at is the Forest School area for redevelopment.

Very positive working between the school and the CCS Friends.

Treasurers Report/Financial Review

Amazing year of fundraising, an increase in income of over £4000 at £17,000!! We did well spending our funds this year, expenditure was £17,665, resulting in a small net loss of £664.

We donated nearly £13000 this year to CCS: £9400 was for the Garden of Hope, which was started at the start of the summer holidays last year and completed during the school year. Also funded this year were primary bug club subscription, chess sets, hi-vis jackets and the usual medals, photos, refreshments, and oranges.

Our biggest fundraiser was the school discos raising nearly £3000 – a big thank you to Aiimi for the matched fundraising. The Christmas raffle raised over £1500; pre-loved uniform over £1700 and cake sales over £1200, proving that the hard work and effort put into those are definitely worth it. Christmas / coronation drawings, mufti day, panto and CCS Lottery raised over £2,500 between them.

We were also lucky enough to receive a very generous donation of £1500 from Barratt Developments, arranged by a CCS primary phase parent.

There was £14,095 in the bank, after taking into account annual commitments, we ended the year with approximately £10,000 available cash.

Minutes from previous AGM

Recorded as correct and very pleased to report that objectives have been met.

Election of Committee Members

Quorum was met with 10 attendees present.

Proposal of Friends committee members are nominated as:

Chair: Not filled

Vice Chair: Chris Marsh, Acting Chair nominated, seconded by RT

Treasurer: Melissa Jeffrey nominated, seconded by LP

Secretary: Not filled, agreed to rotate minute taking, other aspects have been allocated as:

Rebecca Hinch – CCS Lottery

Melissa Jeffrey - Legal aspects of role; i.e. gambling/lottery licence/ICO/Charity Commission return

Ajay Karwal / Terri Knublely – Pre Loved Uniform

Voting Committee Member: Ajay Karwal

All members present are invited to continue to attend meetings as and when they can, but do not need to be recorded as committee members.

Objectives

Would be useful to have more face to face contact with key people in secondary phase.

Reintroducing newsletter; AF proposed to put something within school comms to make it easier for CCS Friends

Continue efforts into succession planning

Santa Run and Summer Colour Run

AOB

Formal expression of thanks from the School to CCS Friends.

Meeting concluded.