

Parent Voice Minutes



Date: Thursday 24th September

Attendees: Lucy Owen (LO), Gill Platt (GP), Andy Fisher (AF), Katherine Patterson (KP), Louise Samways (LS), Jessica Jeffreys (JJ), Sarah Matthews (SM), Vicky Michaels VM), Jenni Jenkins (JJen), Angelina Wilding (AW), Caroly Meachem (CM), Samantha Lannarelli (SL), Joy Jones (JJ), Rachel Gardiner (RG), Lakshmi Jeffreys (LJ).

Apologies: Janet Williams (JW), Kunjan Sembhi (KS), Rachel Rosevear (RR), Mark Hawtin (MH).

AGM Minutes		
Agenda Item	Actions /Updates	Owner
No actions from previous AGM minutes.		
The Constitution was reviewed and there were no amendments.		
<p>Appointing new members:</p> <p>Lucy is happy to stay on as Chair, this was seconded by other members.</p> <p>Gill has resigned as Secretary but will stay within the membership. Gill has been Secretary for the past five years so we'd like to thank her for all her hard work and support. A volunteer for a new secretary is required or a rota can be set-up across all members.</p> <p>Jacqui Jenkins has resigned due to other commitments. We'd just like to thank Jacqui for all her support since joining PV.</p>	Volunteer for new secretary.	LO
Parent Voice Minutes		
Agenda Item	Actions /Updates	Owner
<p>Agenda Item 1: <u>Minutes from last meeting:</u></p> <ul style="list-style-type: none"> • Uniform • Website, comms • School trips • Contributions to trips • High performance Learning • Achievement points • Duke of Edinburgh 	All these items were either closed as not appropriate because of Covid-19 or are on today's agenda	
<p>Agenda Item 2: <u>Overview of this strange new world – How have CCS managed and continue to manage with Covid-19</u></p>		

<p>School and staff spent many weeks over the summer planning. They are working hard to make it work.</p> <ul style="list-style-type: none"> • In each block there are designated areas for each Year group. • Only years 10 and 11 move around. • The classrooms are marked off, tables are in rows and teachers do not cross a line so they social distance. • The day is divided into 15 x 15-minute sessions, lessons are an hour long. The teachers move around to the next lesson. • Between 9.15 and 2.45 there is either a break or a lunch time going on all day so huge logistics to supervise. • All pupils wear masks in and around the grounds. • Mr Wakefield has organised hand sanitizer stations outside each classroom and covered bins in each class. • All doors and windows are kept open. • There is no canteen. • The children eat in the classroom then go outside. <p>If a pupil tests positive, there will be a call to Public Health, they will then risk assess what happens next. The pupil will self-isolate until results come through.</p> <p>For PE, pupils come in their PE kit, when it's too wet for outdoor PE they will use the sports hall or the gym, at times they may have to do a theory-based lesson in the classroom because of the logistics in cleaning it for next use.</p> <p>Teacher morale is mostly high as they're glad to be back in school doing what they like best. Some are vulnerable so are being supported and are understandably nervous. Feedback from unions is positive. Staff absence has been lower than normal for the beginning of term!</p> <p>Parents Evening will be by Microsoft Teams. Parents may have to designate their 5 preferred teachers to speak to.</p> <p>There is a priority for years 11 and 13, staff are working out what stage the pupils are at, so that intervention can then be put in place. There may be external tutors and extra sessions.</p> <p>Trustees are involved with the ongoing planning and staff morale.</p>	<p>AF to update if necessary, at the next meeting</p>	<p>AF</p>
<p>Agenda Item 3: <u>Digital strategy</u></p> <p>Everyone is using teams. For the secondary pupils 1500 Winbooks have been ordered and should be here by half term. Every pupil in the school will then have their own laptop to work on, these are to be kept in school, there are charging stations to keep them charged and locked up overnight.</p> <p>All lessons will be uploaded, and all lessons will be on teams and work done on OneNote. Potentially the end of exercise books, an all-digital solution going forward.</p> <p>All work and assignments will be visible to parents.</p> <p>For the time being until these arrive Parents can go onto the school website and download Microsoft Office to their home devices. A guide will be put together to help.</p> <p>Staff are making Teams work with VAA points and are making a big effort to award them.</p>	<p>AF to update if necessary, at the next meeting</p>	<p>AF</p>

<p>School say there isn't an issue with security having all the laptops on site as they're so well locked up.</p> <p>A large amount of money is spent on reprographics, so this helps to offset the cost.</p> <p>CCS Friends can help to fundraise for any of this if necessary.</p> <p>Feedback from the new website has been good although not much feedback.. Information is still to be uploaded but it's very clean and easy to use.</p>		
<p>Agenda item 4: <u>Extra support for GCSE and A-level students</u></p> <p>Currently in discussion and looking at different ways to support these students for example Saturday classes.</p>		
<p>Agenda Item 5: <u>SRE</u></p> <p>Information is clear, one item, 7.3 needs amending. General opinion is that its clear and concise and covers a wider range of topics.</p>		
<p>Agenda Item 6: <u>Short term goals</u></p> <p>The short-term goal is to keep the school operating in these unprecedented times. KP informed us that Primary are fine but there isn't much in the way of social distancing in early years. From Year 2 the children are in rows and teachers are social distancing.</p>	<p>AF to update if necessary, at the next meeting</p>	<p>AF</p>
<p>Agenda Item 7: <u>AOB</u></p> <p>New Parent Open Evenings will be a virtual event. Lots of videos have been taken in the last week, with a drone taking a video of the school.</p> <p>Student led learning is being encouraged so students take more responsibility to account for the new way of learning.</p> <p>The wellbeing of pupils is being supported especially in Year 11. There are now two counsellors in school to support students. However, if any parents have any concerns around their child's wellbeing, they can contact the school directly and will be discussed in confidence.</p>		
<p>Agenda Item 8: Set date of next meeting</p> <p>LO to arrange all virtual meetings for the coming Academic year and notify all members.</p>	<p>Speak to Megan Innes to arrange</p>	<p>LO</p>

Date of next meeting: TBC