

Minutes



Date: June 26th 2019

Attendees: Lucy Owen (LO), Gill Platt (GP), Andy Fisher (AF), Katherine Patterson (KP), Mark Hawtin (MH), Angelina Wilding (AW), Sarah Matthews (SM), Vicky Michaels (VM), Rachel Rosevear (RR), Jenny Jenkins (JKJ), Carolyn Meachem (CM), Samantha Iannarelli (SI)

Apologies David James (DJ), Louise Samways (LS), Jessica Jeffery (JSJ), Kunjan Sembhi (KS), Jacqui Jenkins (JJ), Janet Williams (JW).

Agenda Item:	Actions /Updates:	Owner:
<p>Minutes from previous meetings</p> <p>Uniform supply Staff went to Tesco to look at their uniform, but it was felt the quality wasn't good enough, the stitching on the embroidery was coming undone and it wouldn't last.</p> <p>Parking The original details from when the school was built have been seen and it was only ever intended that it would be a staff car park, it was thought that 90% of children would walk which does not happen. School continues to work with Mitie and Kajima but it's a difficult one to resolve.</p> <p>Secondary Parent Pay</p> <p>Barclaycard Slides from the day have been sent out. This event is now scheduled to happen every year but earlier in the year, in October.</p> <p>Comms School website: After DJ received feedback from PV following a Request for Proposal (RFP) from two potential Website companies, the school have now gone back to them to see if they can fulfil some of these new requirements including the cost before making a final decision.</p> <p>It was also discussed that the communication sent out this year for New Year 7 admissions was dreadful. Links within</p>	<p>It was decided to go back to The Uniform Shop and see if they can stock the in-between sizes. It was felt that people like the service and the quality of clothes from there, also it's a local company.</p> <p>To include something in the next Newsletter asking parents to be considerate.</p> <p>To provide update at next meeting.</p> <p>Closed</p> <p>To provide update at next meeting about RFP.</p>	<p>KP</p> <p>AF, DJ</p> <p>DJ</p> <p>DJ, AF</p>

<p>the letter did not work and there were no clear instructions for parents to follow. This does not provide a very good first impression of the school. It was suggested that any future communications sent to parents should be thoroughly tested to ensure consistency.</p>		
<p>Agenda Item 1:</p> <p>PV Members were taken on a tour of the areas that were flooded. It was amazing to see the newly refurbished areas and the new facilities. The new kitchen areas in particular are wonderful.</p> <p>It came out in conversation what a huge task this was, and that DJ had constant meetings to sort it all out.</p> <p>Comment added by Gill Platt whilst doing the minutes; I think it would be good for parents to know this, to be able to do all this as well as keep the school running and have Ofsted must have been so very hard and stressful.</p>		
<p>Agenda Item 3:</p> <p>Stolen Bikes</p> <p>We were shown pictures of the proposed new fence and gates that will be built. The fence and gates will be 1.8 m tall. It was suggested that the gates open right out on to the fence to keep the pathways as clear as possible.</p> <p>This area will be manned by staff at key times of the day.</p>	<p>Check progress in September.</p>	<p>DJ/AF</p>
<p>Agenda Item 4</p> <p>Secondary Uniform</p> <p>It was discussed that in some instances school uniform policy were not being meet. Some girls are wearing skinny style trousers and skirts made of jersey and stretch material.</p>	<p>Uniform guidelines to be sent out to all parents before end of term. Website to be reviewed and any updates to guidelines to be reflected online.</p>	<p>AF</p>
<p>Agenda item 5</p> <p>Staffing levels</p> <p>Fourteen Staff are leaving over the whole school, this is 11% of total. A very small % compared to some other schools.</p> <p>All the posts are filled and school are happy with the staff that will be starting.</p>		
<p>AOB</p> <p>Have to minute that AOB was at 7.35! A record!</p>		

Next meeting: PV and AGM on Thursday 19th September at 7pm – all welcome.