

16–19 Vulnerable & Discretionary Bursary

Application Form 2022/2023

Please ensure that you have read the School's Guidance Notes regarding bursary applications before completing this form. Please note that, if a bursary is awarded, payments will be made subject to the conditions set out in the declaration section of this application form (attendance, behaviour & effort) being maintained.

THIS FORM SHOULD BE HANDED TO THE SIXTH FORM ADMINISTRATOR, ALONG WITH THE REQUIRED DOCUMENTARY EVIDENCE, BEFORE 30th SEPTEMBER 2022.

Please indicate which type of bursary you are applying for by ticking a box:

VULNERABLE BURSARY ☐ **If you have answered 'Yes' to a question in Section 2**

OR

DISCRETIONARY BURSARY ☐

Section 1 PERSONAL DETAILS

Surname:		Forename:	
Date of Birth:	Age at 31/8/2022:	Gender:	
Previous school (if not CCS):			
Address:			
How many years you been resident in the UK?			
Subjects studied in Sixth Form:			
1.	2.	3.	4.
Are you a young person who is providing care to a sick or disabled relative? (circle one)			Yes No

Section 2 BACKGROUND

Are you a young person in care?	Yes*	No
Are you a young person in care who is seeking asylum?	Yes*	No
Are you a care leaver?	Yes*	No
Are you a young person in receipt of Income Support / Universal Credit in your own right?	Yes*	No
Are you a disabled young person getting both Disability Living Allowance (or the new Personal Independent Payments) and Employment Support Allowance (or Universal Credit) in your own right?	Yes*	No
*If you have answered YES to any of the above questions, please attach recent documentary evidence of this with your application form. Now go straight to Sections 6 & 7.		

APPLICATIONS CAN NOT BE PROCESSED UNLESS EVIDENCE OF ALL INCOME IS PROVIDED**Section 3 HOUSEHOLD INCOME**

It is important to complete all sections accurately and inform us of any changes in circumstances during the academic year. All sections must be supported by evidence of the income stated.

3.1 BENEFITS

Please complete for benefits your household receives and state the YEARLY amount, if applicable.

BENEFIT TYPE	Evidence Provided (please tick)	Amount per Year/£
Universal Credit	<input type="checkbox"/>	
Job Seekers Allowance	<input type="checkbox"/>	
Child Tax Credit	<input type="checkbox"/>	
Working Tax Credit	<input type="checkbox"/>	
Carers Allowance	<input type="checkbox"/>	
Disability Living Allowance	<input type="checkbox"/>	
Pension Credit	<input type="checkbox"/>	
Employment Support Allowance	<input type="checkbox"/>	
Child Benefit	<input type="checkbox"/>	
Other (please state)	<input type="checkbox"/>	

3.2 Earnings from employment or self-employment (earned income, per annum)

Is anyone in your household in paid work or self-employed work?	Yes/No
What is the annual income from this work?	£

3.3 Other household income per annum (including any unearned income, private or occupational pension, savings, investments, rental income etc.)

Does anyone in your household receive any other income?	Yes/No
If yes, please give details and amount	£

3.4 Free School Meals

Are you eligible to receive free school meals?	Yes/No
What is the total annual income for your household (the sum of question 3.1, 3.2 and 3.3)?	TOTAL INCOME £

3.5 Dependants	
Are there any other dependants (anyone under the age of 19 in full-time education) living in the household other than yourself?	Yes/No
If Yes, please state the number of dependants EXCLUDING yourself.	
If you have answered YES to any of the questions in Section 3 above (excluding Q5), please attach recent documentary evidence to the application form.	
Section 4 OTHER RELEVANT INFORMATION	
If there is any other information which you would like us to consider when assessing your claim, please detail it below. This could include information to do with a particular set of circumstances, which is currently causing financial hardship at home.	

Section 5 <u>STUDENT</u> BANK ACCOUNT DETAILS	
Account Holder's Name	
Bank Name	
Sort Code	
Account Number	

Section 7 DECLARATION	
<p>I understand that the Vulnerable Bursary and Discretionary Bursary is payable provided that the following conditions are met, these are:</p> <ul style="list-style-type: none"> • Attitude to Learning (ATL) – At least GOOD at each Census Point • Subject Attendance – 95% or above • Studying 3 A Level/ Level 3 subjects or equivalent <p>Bursary payments may be withheld if these conditions are not met. Regular reviews of attendance, behaviour and effort will take place to determine whether you can continue to receive bursary support.</p> <p>I understand that if I knowingly give information which is discovered to be false or incomplete, or I did not tell the School about any part of my or my household's income that is relevant, including failing to notify the School of a change in my or my household's financial circumstances, the School will seek to recover from me any monies to which I am not entitled and I could face prosecution as and the matter may be referred by the School to the Department of Education or the police.</p>	
Student signature:	Date:
Parental signature:	Date: