

Car park guide for parents

Safety for staff, students and the whole school community is paramount as is reducing the volume of vehicle traffic and improving access for blue badge holders.

Parents are reminded that, for morning drop-off until 9:00am, the school car park remains accessible only to car park permit holders, who are:

- Parents of children in Bright Horizons Nursery and Year R, along with their siblings (short-stay bays as shown in photos below) only.
- Blue badge holders (accessible bays).
- Parents of students with an Educational & Healthcare Plan (EHCP) who are not blue badge holders (short-stay bays).
- Parents of students who require temporary access due to a medical/injury accessibility need (please contact Vikki Jewell to request a temporary permit) may use the short stay bays.
- Sixth Form students who meet the criteria for a car park permit.
- Staff who work at Caroline Chisholm School/Wooldale Centre for Learning.

The increase in traffic volume each morning is causing unnecessary congestion by blocking access to the car park drop-off zones and blue badge bays. The safe access of the children using the primary walking bus through the car park is also being affected by the volume of cars circulating.

Please ensure that the 5mph speed limit in the car park is adhered to at all times.

Where zebra crossings are marked within the car park the priority is given to those accessing the site on foot. Please be reminded that there are large numbers of children and young people using the area.

In order to reduce the volume of vehicles that do not have a valid parking permit entering the car park each morning, we request that parents who do not fall into any of the categories above, do not enter the car park to drop off their Year 1-Year 13 child. Please continue to use the external drop off zone for all students.

No vehicle should be left in either the internal or external drop off area for longer than necessary to either:

- Drop children to staff operating the walking bus
- Allow children and young people to exit the vehicle

Drop off zones should not be used for regular parking/waiting to prevent congestion entering and leaving the site.

Parents and students are reminded that parking and double parking on any roundabout surrounding the school site contravenes parking regulations. Such vehicles could be issued with fixed penalty notices by local traffic enforcement officers and potentially removed by police officers if deemed to be in a dangerous position or an unnecessary obstruction.

Secondary: 01604 344744 **Primary:** 01604 272572 **Website:** www.ccs.northants.sch.uk

Principal: David James **Vice Principals:** Andrew Fisher, Katherine Patterson, Gary Wakefield

Caroline Chisholm Education Trust is a charity and a company limited by guarantee, registered in England and Wales with company number 7638756 whose registered office is at:

The Wooldale Centre for Learning, Wootton Fields, Northampton NN4 6TP

Parking on zig zag lines at or near pedestrian crossings is also an offence and can be prosecuted by way of an endorsable fixed penalty notice carrying both a fine and points on the driver's licence.

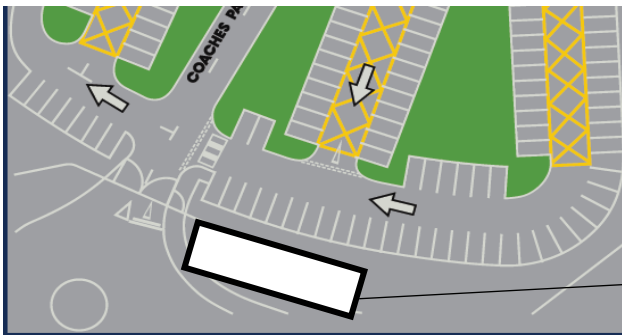
Parking on any box junction also contravenes national parking regulations.

If any parent/carer has concerns regarding any vehicle parked illegally or potentially dangerously they notify Northamptonshire Police via the non-emergency number 101 or via their website directly to the Neighbourhood Policing Team via [this link](#).

Please be reminded that the approach road (off Wooldale Road) and the car park itself are classed as highways during school opening times as they are maintained at the public expense. This means that all usual traffic laws, including parking restrictions, are enforceable under the Road Traffic Act 1988.

Driving your child to the external drop-off zone: Parents without a car park permit

- If you need to drive your child to school in the morning and do not hold a car park permit, please use the drop-off zone outside the car park gate, as illustrated below.



- Students in all year groups who are using the drop-off zone should then proceed along the path to the main school gate.

Walking your child into school (Years 1 to 6 only)

- Parents who walk to school with their child can choose to accompany them through the main pedestrian gate to the primary playground.



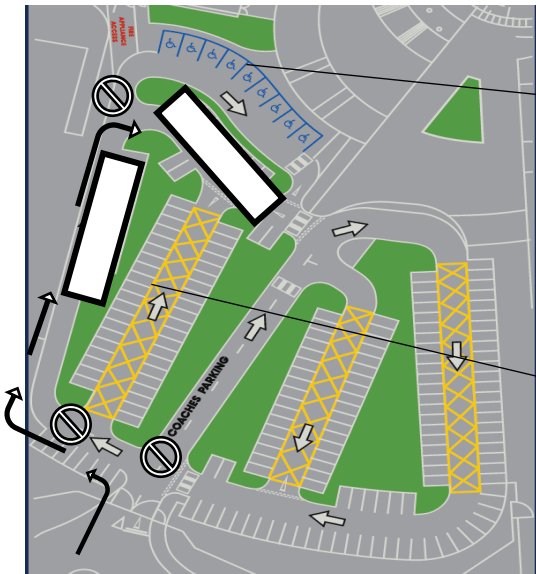
Walking bus facility (Years 1-4)

- The supervised walking bus service is located on the access road, outside the car park gate. This continues for primary children in Years 1 to 4. Children wait in the drop off zone and are then escorted by staff, through the middle car park gate and along the central path, through the car park to the primary playground gate.



Parent car park permit holders

Parents who have a permit/valid reason for entering the car park to drop off their child, must use the drop-off bays only.



Spaces in these two areas are reserved for parent drop-off until 9:00am



We encourage walking and cycling as the preferred ways for students to travel to/from school. This reduces vehicle traffic, which in turn supports safety, exercise and the environment. All cyclists must dismount when entering the school site and push their bicycle to and from the designated cycle racks.

Students walking in unaccompanied (Years 5 to 13)

Students in Year 5 and above can walk to the building unaccompanied. Students should use the main pedestrian gate as this avoids the car park. This means that students stay safe and short-stay parkers can leave the car park quickly.



Sixth Form drivers

Sixth Form students who have a full driving license can only access the car park if they do not live within walking distance of the school (e.g. more than four miles from the school site). Please contact sixthformteam@ccs.northants.sch.uk to request a permit. Students will need to display a CCS student permit to be permitted through by the car park attendant.

Blue badge holders

All blue badge bays are now positioned in the front row of the school car park for ease of access. Please ensure your blue badge is clearly displayed so our staff know not to ask.



If you are not a blue badge holder, please refrain from parking in the accessible bays.

Other key points

- If you are entitled to a school car park permit, please ensure that it is clearly displayed in your vehicle. Please contact Vikki Jewell via vjewell@ccs.northants.sch.uk if you require a car park permit.
- Taxi service - Students who travel to school by arrangement of a Local Authority taxi service will also be able to access the car park and normal drop off area by the barrier.
- Cars will not be permitted to park anywhere along the access road where the external drop off zone is situated or on the roundabout to ensure the road is free-flowing for the drop-off zone to operate as safely and smoothly as possible.
- In situations where a driver displays abusive behaviour towards others or persistently disregards the car park access procedures, it may be necessary to put measures in place, which restricts an individual driver's access to the school car park.
- We have received complaints from the public regarding parents parking on the zig zag lines at the pedestrian crossing. Please do not park on these road markings as they present a real danger to those people using the crossing.

Please ensure that the 5mph speed limit in the car park is adhered to at all times.

Where zebra crossings are marked within the car park the priority is given to those accessing the site on foot. Please be reminded that there are large numbers of children and young people using the area.

The school will continue to monitor the volume of traffic and parents' support and co-operation in abiding by the car park access procedures is greatly appreciated.