

13 September 2022

Dear parents and carers,

As we step into a brand new academic year and students are settling into their routines, I wanted to take a moment to share some important news and information updates with our parents and carers.

After 18 ½ years of dedicated service to the Caroline Chisholm School community, Mrs Katherine Patterson will be retiring from her role of Vice Principal at the end of the autumn term. Mrs Patterson has been a vital member of our leadership team since the school opened in 2004 and she will be greatly missed by all. Her unwavering dedication to our school over so many years means that she has seen countless students progress on their journey from foundation stage to secondary, and beyond, and has been at the heart of our school community since we can remember.

The school is in the process of recruiting Mrs Patterson's successor and we will share details of any appointment in due course. I am sure you will join me in wishing her a long and fulfilling retirement.

I am also delighted to announce the appointment of a new assistant principal, Mrs Porsha McTaggart who joined our school in September. Mrs McTaggart will be responsible for leading and implementing our digital learning strategy project across our all-through school, as well as taking on the strategic leadership of our sixth form.

Phase and year group leaders are middle leaders, supported as necessary by our assistant principals, and they are responsible for the academic performance and pastoral oversight of each age phase. Their role is to lead the phase team class teachers and form tutors to ensure students make good academic progress and receive excellent pastoral care.

There have been some minor changes in the middle leadership team. Set out below a useful reminder of the leaders across our school community.

Secondary: 01604 344744 **Primary:** 01604 272572 **Website:** www.ccs.northants.sch.uk

Principal: David James **Vice Principals:** Andrew Fisher Katherine Patterson Gary Wakefield

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The Wooldale Centre for Learning, Wootton Fields, Northampton NN4 6TP

Year Group	Key Stage Leader/Performance Leader	Overseeing Assistant Principal
Foundation Stage	Amy McCormack	Nicola Cairns
	Keeley Jeffery	
Years 1 & 2	Megan Simmonds & Alison Wheeler	Nicola Cairns
Years 3 & 4	Emma Lynes	Nicola Cairns
Years 5 & 6	Sophie McNair	Elizabeth Husband
Year 7	Jennifer Fields	Elizabeth Husband
Year 8	Lowri Briggs	Adrian Colman
Year 9	Beth Jarrett	Adrian Colman
Year 10	Emma Terry	Kathryn Wittich-Jackson
Year 11	Ellis Johnson	Kathryn Wittich-Jackson
Year 12	Aless Cambio	Porsha McTaggart
Year 13	Gayle Harris	Porsha McTaggart

As you will be aware, the funeral for Queen Elizabeth II will take place on Monday 19 September and this has now been declared a bank holiday.

As a mark of respect, Caroline Chisholm School will be closed to enable everyone to join together as a nation to observe this historic and momentous occasion.

Students will return to school on Tuesday as normal.

Our slightly updated car parking guidelines as set out by the school are attached to this email. This document aims to make our school a safer place for staff, students, visitors and the whole school community and I would urge you to take a moment to have a look through.

The guidelines can also be found on our school website: www.ccs.northants.sch.uk

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Upcoming Dates

A reminder of some forthcoming key dates for your diary. More details will follow for each event as necessary:

- 19 September – Bank Holiday – Funeral of Queen Elizabeth II
- 26 September – European Day of Languages
- 28 September – Year 7 2023/24 Open Evening
- 6 October – Foundation Stage Literacy Information Workshops (further information to follow)
- 6 October – Year 10 Trip to Tarragona
- 10-14 October – Meet the Tutor (Secondary)
- 13 October – Foundation Stage Maths Information Workshops (further information to follow)
- 17-21 October – Primary Big Health and Happiness Week
- 18 / 20 October – Primary Parents' Evening
- 21 October – School closes (End of Term 1)
- 1 November – School re-opens (Start of Term 2)

Wishing you all a great week ahead.



Mr David James
Principal