

# Provider Access policy

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# 1 Rationale

High quality careers education and guidance is critical to young people's futures. It helps to prepare them for the workplace by providing a clear understanding of the world of work including the routes to jobs and careers that they might find engaging and rewarding. It supports them to acquire the self-development and career management skills they need to achieve positive employment destinations. This helps students to choose their pathways, improve their life opportunities and contribute to a productive and successful economy.

As the number of apprenticeships rises every year, it becomes increasingly important that all young people have a full understanding of all the options available to them post-16 and post-18 including wider technical education options such as T-Levels and Higher Technical Qualifications.

Caroline Chisholm School endeavours to ensure that all students are aware of all routes to higher skills and are able to access information on technical options and apprenticeships (The Department of Education, July 2021: "Baker Clause": supporting students to understand the full range of education and training options, and the Provider Access Legislation, January 2023).

# 2 Aims

Caroline Chisholm School's policy for Access to other education and training providers has the following aims:

- To develop the knowledge and awareness of our students of all career pathways available to them, including technical qualifications and apprenticeships.
- To support young people to be able to learn more about opportunities for education and training outside of school before making crucial choices about their future options.
- To reduce drop out from courses and avoid the risk of students becoming NEET (Young people not in education, employment or training).

This policy statement also aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access.

# 3 Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in Years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

As an all-through school, we also believe that these opportunities should extend further down the school, including into our primary phase.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our school complies with these requirements.

## 4 Student entitlement

Caroline Chisholm School complies with the new legal requirement to put on at least six encounters with providers of approved technical education qualifications or apprenticeships. This will be done in assemblies, PSHE, National Apprenticeship Week and National Careers Week, in addition to providers attending careers events at school or at each Trust school.

All students in Years 7 to 13 at Caroline Chisholm School are entitled to, and we aim to enable students lower down the school including in primary phase, to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses.

## 5 Management of provider access requests

### 5.1 Procedure

A provider wishing to request access should contact the relevant assistant principal, via email to [careers@ccs.northants.sch.uk](mailto:careers@ccs.northants.sch.uk) ensuring the subject of the email is "Provider Access Request".

## 5.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

	Autumn term	Spring term	Summer term
<b>Years 4-6</b>	PSHE and Assembly Programme	PSHE and Assembly Programme  National Science and Engineering Week  STEM talks	PSHE and Assembly Programme  Enterprise/Careers Fair
<b>Year 7 &amp; 8</b>	PSHE and Assembly Programme	PSHE and Assembly Programme	PSHE and Assembly Programme
<b>Year 9</b>	PSHE and Assembly Programme	PSHE and Assembly Programme  GCSE Options event	PSHE and Assembly Programme  Careers Fair
<b>Year 10</b>	PSHE and Assembly Programme  Work Experience	PSHE and Assembly Programme	PSHE and Assembly Programme  Careers Adviser appointments  Careers Fair
<b>Year 11</b>	PSHE and Assembly Programme  Careers Adviser appointments  Careers Fair  Year 11 Parents' Evening	PSHE and Assembly Programme  Careers Adviser appointments  Post-16 Options event  Interviews with employers	Post-16 Taster sessions and Induction event  GCSE Results Day
<b>Year 12</b>	PSHE and Assembly Programme	PSHE and Assembly Programme  Year 12 Parents' Evening  Post-18 options launch	PSHE and Assembly Programme  Work Experience
<b>Year 13</b>	PSHE and Assembly Programme  Year 13 Parents' Evening	PSHE and Assembly Programme	PSHE and Assembly Programme  A-Level Results Day

Please speak to Porsha McTaggart to identify the most suitable opportunity for you.

## 6 Safeguarding

Our safeguarding and child protection policy, **which is available on our school website and should be read in full before any access request is made**, outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

## 7 Premises and facilities

The school is able to provide a number of spaces that can accommodate any number of students from small groups up to a whole year group (279 children). All rooms are equipped with a projector, whiteboard, and speakers. We can provide stationery (paper, pens, etc.) as required. Requests for other equipment should be discussed as early as possible, and all requests should be made at least 5 working days before your visit.

You will be able to leave prospectuses and other materials for students to read as necessary. Wherever possible, we would prefer to see an electronic version of these materials in advance of your visit.

The Careers Leader or Careers Adviser will organise this, working closely with the provider to ensure the facilities are appropriate to the audience. Appropriate safeguarding checks will be carried out. Providers will be met and supervised by a member of the Careers Team who will facilitate.

## 8 Live/Virtual encounters

Caroline Chisholm School will consider live online encounters with providers where requested, and these may be broadcast into classrooms or the school assembly hall. Technology checks in advance will be required to ensure compatibility of systems.

## 9 Parents and Carers

Carers/Parental involvement is encouraged, and parents and carers may be invited to attend the events to meet the providers.

## 10 Links to other policies

Further information can be found in our:

- Safeguarding and Child Protection Policy
- Careers guidance policy

These are available on our school website.

## 11 Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students are monitored by Porsha McTaggart, Assistant Principal.

This policy will be reviewed by Porsha McTaggart annually. At every review, the policy will be approved by the principal.