



Dear Parent

UCAS Convention Trip Thursday 28th June 2018

The UCAS Convention is being held on Thursday 28th June 2018 at the University of Bedford. This is an opportunity for students to meet representatives of universities from across the country and attend various workshops aimed at students about to make a university application. This is an extremely valuable day out and all Year 12 students are strongly encouraged to attend. Even if students do not currently feel that they will be going to university, it is important that they are fully informed before making this decision. The Convention offers a wide range of talks, from subject specific, to generic UCAS application and student finance topics. There will also be information relating to apprenticeships and degree level apprenticeships. These are very beneficial and we will hope to distribute a timetable so that students can plan their time beforehand.

Students should attend registration with their tutors and then meet in the Study Centre at 8.55am promptly ready to leave for the convention. We will be leaving the convention at 13:45pm and anticipate returning to School at approximately 14.30pm. All students will be instructed to wear seat belts at all times whilst travelling on the coach. Students are expected to dress in accordance with the Sixth Form dress policy and wear their school lanyard. Students are able to take lunch with them or bring money to purchase food and refreshments. Students will be expected to stay on site at the University of Bedford for the duration of the visit.

All students must individually register on line for this event, print their tickets and have them when they arrive at the Convention. To avoid any hold ups on the day, we have arranged for students to do this during school time. All students will be advised to print two copies of their ticket; one to keep and one to hand in to their tutor so that we have a copy on the day.

It would not be possible for the school to meet the cost of transport without using funds required for basic educational needs such as books and other classroom materials. We are therefore asking for a voluntary contribution of £7.50 for the cost of this visit. Parents' support for the school in providing additional curriculum enrichment experiences is much appreciated.

It is stressed that any financial contribution would be voluntary and that your child would not be denied a place on the visit if you decline to make a voluntary payment. However, the school **will not proceed** with the visit unless it is clear that there are sufficient voluntary contributions for it to be financed.

To make a voluntary contribution of £7.50 for this visit please do so via www.ParentPay.com by **Thursday 30th November 2017** and complete and return the consent form below.

Parents who are eligible for assistance according to the school's Charging and Remissions Policy should contact the school on 01604 669200 or email office@ccs.northants.sch.uk where this matter will be dealt with in confidence.

Yours sincerely

Carole Wilkie

Director of Sixth Form

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Please return to School Office / Student Services for **UCAS Convention Trip** by Thursday, **30 November 2017**.

I do / do not* wish my son / daughter:..... Class/Form:.....
to participate in the UCAS Convention Trip on **Thursday 28th June 2018** if it is held.

I am / am not* willing to make a voluntary contribution of £7.50 by **Thursday 30th November 2017** for the cost of the visit via www.ParentPay.com

*My son / daughter has no medical condition(s) that you need to be aware of.

*My son / daughter has the following medical condition(s) that you need to be aware of:

*Please delete whichever is appropriate.

My emergency contact telephone number on 28th June 2018 will be:

Student mobile number (for use in an emergency): _____

Signed:.....Parent/Guardian Date:.....

Under the "1996 Education Act", the school requests a voluntary contribution if you wish your child to take part in a visit. The contribution is voluntary but the visit will only take place if there is enough voluntary contributions to make the trip viable. Otherwise, the trip will be cancelled and a full refund will be made. Please indicate your agreement to make the voluntary contribution on the consent slip above.