

Minutes



Date: March 6th 2019

Attendees: Lucy Owen (LO) Gill Platt (GP) David James (DJ) Andy Fisher (AF)

Angelina Fontana (AF) Jenni Jenkins (JJ) Jessica Jeffery (JSJ) Janet Williams (JW)

Sarah Matthews (SM) Vicky Michaels (VM) Mark Hawtin (MH) Jacqui Jenkins (JKJ)

Carolyn Meachem (CM) Samantha Iannarelli (SI)

Apologies: Katherine Patterson (KP) Louise Samways (LS) Kunjan Sembhi (KS)

Rachel Rosevear (RR)

Agenda Item 1	Actions /Updates	Owner
Minutes from previous meeting:		
Exam results were sent to parents and will be published on the school website which is being revamped.	To publish results	AF
Primary School are now using Parent Pay.	See agenda item 3 for more information.	
Dates of future meetings now circulated.	Closed	
Detention policy was reviewed and a detention for being late is now ½ hour. Teachers must liaise with parents to tell them why their child has a detention and when. Children must be in class not just on school site.	Information to teachers	DJ/AF
The samples of school uniform from Tesco were not very good quality so another supplier is being looked for.	Review progress next time	DJ/AF/KP
Regarding the mixed ability classes some training has been given to the maths department, so the teaching is more effective. Research shows that mixed ability classes at this stage is effective so it will carry on but with better teaching.	Closed	
There are still issues with parking but the PCSO's say parking is not a priority for them so school will try again to communicate message to drivers about safety.	School comms to parents	DJ/AF
There have been some concerns over Maths Applications, Sumdog. If Sumdog says that its wrong but you think it is right then speak to the	Closed	

<p>form tutor who can explain to the child. Children can also speak to their form tutor to discuss any questions they got wrong.</p> <p>New Chair of Governors was going to attend the meeting, but he is ill.</p> <p>There are a lot of issues will pupils posting items on Social Media. School will carry on addressing this issue with pupils.</p> <p>Behaviour points are being looked at with certain teachers, as some are issuing far more than necessary. Where a lot are issued then it will be addressed by SLT.</p>	<p>New Chair to attend next time.</p>	<p>DJ/AF</p>
<p>Agenda Item 2</p> <p>School comms</p> <ul style="list-style-type: none"> • The website is being revamped possibly with a managed service. • Marketing will be improved. • The school app could also be put to better use. <p>The SLT are working to try and improve communication. This is being looked at in many ways. The school has had a lot to deal with from the floods and staff shortage because of cutbacks. But they are committed to improving communication with parents.</p> <ul style="list-style-type: none"> • It was felt that too many emails are sent out about homework, could the app be used for homework and messages too? • The app can be slow but is easy to use. • It's difficult to find information on website about sports fixtures so how best to deal with this? • Text in an email better than an attachment as its easier and quicker to read. • CCS Facebook page isn't updated regularly, and it will be from now on, which will help. • There needs to be consistency of messages from teachers about homework. • Communication generally is inconsistent. • Primary blog is updated consistently and is good. <p>School are going to be working hard to address these issues.</p>	<p>Provide update at next meeting.</p>	<p>DJ/AF</p>
<p>Agenda Item 3</p> <p>Parent Pay</p> <p>There is a cost to school of £600, it was asked if this was a good idea to add Secondary, the overwhelming view was yes. Parents will be able to see what the pupils have ordered</p>	<p>Parent Pay to be set up for Secondary phase</p>	<p>AF</p>
<p>Agenda item 4</p> <p>Ofsted</p> <p>Andy Fisher the new Deputy is also an Ofsted Inspector, he has a lot of experience of Ofsted Inspections and feels that the teaching is "Good".</p>	<p>Provide update at next meeting.</p>	<p>DJ/AF</p>

<p>The main thing that sticks out in a good inspection is the ethos and he thinks that CCS needs to show theirs, and for the whole school to 'buy into it'.</p> <p>SLT are aware of where their weaknesses have been and are working on it. He feels the teaching is now 'Good' the results are good.</p> <p>All areas for improvement have been dealt with.</p> <p>They have no idea when they will get a new inspection but within 30 months from the original one.</p>		
<p>Agenda item 5</p> <p>School repairs</p> <p>School have been given a date of 13th May for completion E block will be ready next Wednesday.</p> <p>The repairs are well underway in D block, but it is a challenge as it is being completely rewired with all new machinery.</p> <p>It is hoped with the current situation of looking after the culvert that this will not happen again.</p>	<p>Provide update at next meeting.</p>	<p>DJ/AF</p>
<p>Agenda item 6</p> <p>Parent's Evening</p> <p>The general feedback about the new arrangements for Parents Evening is that it was good. It was more relaxing, the teachers were less stressed, there were some issues with part-time teachers who did not attend but most of them spoke to parents by email or phone call and the parents were happy. There was a slightly longer time slot, and this worked well. Over 90% of parents were happy.</p> <p>This will now happen 5 times a year for all main parent's evenings</p> <p>It was suggested that someone from SLT could be somewhere visible for parents to chat too.</p>	<p>Closed</p>	
<p>Agenda item 7</p> <p>There are revision classes every night after school. There are never any classes on a Monday because of staff meetings but they're on other nights. It can be hard to fit all the subjects in so some overlap.</p> <p>The timetable will be reissued.</p> <p>A question was asked about how school helps with mental health of GCSE students.</p> <p>Year 11 students were taken on an away day to Barclaycard, they went through revision techniques, mental health talks careers etc. The school had very good feedback from it and its planning to do it with next cohort of Year 11.</p> <p>School will see if the slides are still available for pupils.</p>	<p>Check with Louise if slides are available from the Barclaycard away day.</p>	<p>DJ/AJ/LS</p>
<p>Agenda item 8</p> <p>Year 9 Option Process</p> <p>The Options evening was combined with Parents Evening. There were mixed opinions on how it went.</p> <p>Negative comments:</p>	<p>Closed</p>	

<ul style="list-style-type: none"> • Some people thought there wasn't enough info on the new subjects. • There wasn't enough time from the Parents Evening to the deadline. <p>The positive comments;</p> <ul style="list-style-type: none"> • Great videos with lots of info, clearly showed a lot of commitment from staff to produce them. • The timing was good <p>There were a lot of positive comments saying similar things.</p> <p>It was thought that the issues around info maybe because parents hadn't looked at the emails and seen the videos that school sent as that seemed reflected in the feedback on lack of info.</p> <p>Also, some said it was different from when their older child went through the process so maybe they don't like change.</p>		
<p>Agenda item 9</p> <p>AOB</p> <p>Issues with some form tutors being absent in Year 9</p> <p>Year 9 have never done a school trip, always missed. School are aware of this and would like to try and change it.</p> <p>New member Samantha Lannarelli came to PV and would like to join the committee.</p> <p>Duke of Edinburgh could be better organised for recruiting and letting pupils know when they can sign up. One child has now had to go to scouts to do it.</p> <p>There was a good skills fair at NEC. Internet Security talk was very good.</p> <p>Questions were asked about the bullying incident outside school. The incident has been dealt with as have the people who posted it on social media. Bullying is dealt with very severely at CCS when they know about it.</p> <p>There is a Year 6 trip to France in April, but the children were told about it before the parents were informed. Information night will be held on Wednesday 3rd April at 6pm.</p> <p>Gill feels she probably should resign at the end of the year unless someone wants to be secretary sooner! Her daughter left CCS 3 years ago! Gill will miss it, been here since the first meeting many moons ago!</p>	<p>SLT team to review</p> <p>There may be a trip to a Skills Fair in Birmingham</p> <p>Speak to Mrs French</p> <p>Leaflet to be passed to Lucy</p> <p>Closed</p> <p>New secretary needed</p>	<p>SLT</p> <p>DJ/AF</p> <p>DJ/AF</p> <p>LO/JW</p> <p>LO/GP</p>

Next meeting: PV on 15th May 7pm – all welcome.