



# 16–19 Vulnerable Bursary & Discretionary Bursary

## Application Form 2019/2020

Please ensure that you have read the School's Guidance Notes regarding bursary applications before completing this form. Please note that, if a bursary is awarded, payments will be made subject to the conditions set out in the declaration section of this application form (attendance, behaviour & effort) being maintained.

**THIS FORM SHOULD BE HANDED TO MR P BLOOR, SENIOR ADMINISTRATOR FOR POST-16, ALONG WITH THE REQUIRED DOCUMENTARY EVIDENCE BY NO LATER THAN 30<sup>th</sup> SEPTEMBER 2019.**

**Please indicate which type of bursary you are applying for:**

**VULNERABLE BURSARY**  (If you have answered 'Yes' to a question in Section 2 BACKGROUND) **OR**

**DISCRETIONARY BURSARY**

| Section 1 PERSONAL DETAILS   |                   |                    |
|--|-------------------|--------------------|
| Surname:   |                   | Forename:          |
| Date of Birth:   | Age at 31/8/2019: | Sex: Male / Female |
| Previous school (if not in Yr11 at CCS):                                     |                   |                    |
| Address:   |                   |                    |
| How long have you been resident in the UK?                                   |                   |                    |
| A Level subjects or course of study:   |                   |                    |
| Are you a young person who is providing care to a sick or disabled relative? | Yes               | No                 |

| Section 2 BACKGROUND  |      |    |
|---|------|----|
| Are you a young person in care?   | Yes* | No |
| Are you a young person in care who is seeking asylum?   | Yes* | No |
| Are you a care leaver?  | Yes* | No |
| Are you a young person in receipt of Income Support or Universal Credit in your own right?  | Yes* | No |
| Are you a disabled young person getting both Disability Living Allowance (or the new Personal Independent Payments) and Employment Support Allowance (or Universal Credit as a replacement of ESA) in your own right? | Yes* | No |
| <b>*If you have answered YES to any of the above questions, please attach recent documentary evidence of this with your application form. Now go straight to Sections 6 &amp; 7.</b>                                  |      |    |

| <b>Section 3 HOUSEHOLD INCOME</b>   |                 |
|---|-----------------|
| <b>It is important that this section is completed accurately and that you inform the School of any changes in you circumstances during the academic year. All sections must be completed.</b> |                 |
| <b>What is the total annual income for your household (the sum total of question1, 2 and 3)?</b>  | <b>Amount £</b> |
| <b>Question 1 Benefits</b>  |                 |
| <i>Please tick the type of benefits your household receives (and state the amount per annum, if applicable).*</i>   |                 |
| Income Support or Universal Credit <input type="checkbox"/>   | Amount £        |
| Job Seekers Allowance <input type="checkbox"/>  | Amount £        |
| Child Tax Credit <input type="checkbox"/>   | Amount £        |
| Working Tax Credit <input type="checkbox"/>   | Amount £        |
| Carers Allowance <input type="checkbox"/>   | Amount £        |
| Disability or Employment Support Allowance <input type="checkbox"/>   | Amount £        |
| Pension Credit <input type="checkbox"/>   | Amount £        |
| Other (please state)  | Amount £        |
| <b>Question 2 Earnings from employment or self-employment (earned income – per annum)</b>   |                 |
| Is anyone in your household in paid work or self-employed work?   | Yes* / No       |
| What is the annual income from this work?   | Amount £        |
| <b>Question 3 Other household income per annum (including any unearned income, private or occupational pension, savings, investments, rental income etc.)</b>                                 |                 |
| Does anyone in your household receive any other income?   | Yes* / No       |
| If yes, please give full details and amounts  | Amount £        |
| <b>Question 4 Free School Meals</b>   |                 |
| Are you eligible to receive free school meals?  | Yes* / No       |
| <b>Question 5 Dependants</b>  |                 |
| Are there any other dependants (anyone under the age of 19 in full time education) living in the house hold other than yourself?  | Yes / No        |
| If Yes, please state the number of dependants EXCLUDING yourself.   |                 |

**\*If you have answered YES to any of the questions in Section 3 above ( excluding Q5), please attach recent documentary evidence with your application form (see guidance notes)**

**Section 4 EDUCATIONAL NEEDS**

Please tick the educational needs that are applicable to you, together with the annual cost. Please tick whether this cost is actual or estimated.

| Educational Need   | Tick if applicable | Cost £pa      |                  |
|--|--------------------|---------------|------------------|
|  |                    | Actual        | Estimated        |
| Books (including revision books and aids)  |                    |               |                  |
| Art Pack (For Art / Photography students)  |                    |               |                  |
| Sports equipment (For students studying PE)                                      |                    |               |                  |
| Other course related equipment or materials, please specify:                     |                    |               |                  |
| Examination fees & resit fees  |                    |               |                  |
| UCAS fees (Year 13 Students only)  |                    |               |                  |
| Train travel to university open days   |                    |               |                  |
| Clothing (to support the Sixth Form Dress Code)                                  |                    |               |                  |
| Sports activities related to course of study                                     |                    |               |                  |
| Public transport costs to school   |                    |               |                  |
| Meals whilst attending school  |                    |               |                  |
| Subscriptions for course related publications                                    |                    |               |                  |
| Other costs involved in the continuation of your education, please give details: |                    | Actual Cost £ | Estimated Cost £ |

**Section 5 OTHER RELEVANT INFORMATION**

If there is any other information which you would like us to consider when assessing your claim, please detail it below. This could include information to do with a particular set of circumstances, which is currently causing financial hardship at home.

**Section 6 STUDENT BANK ACCOUNT DETAILS**

|                               |  |
|-------------------------------|--|
| Student Account Holder's Name |  |
| Student Bank Name             |  |
| Student Sort Code             |  |
| Student Account Number        |  |

**Section 7 DECLARATION**

I understand that the Vulnerable Bursary and Discretionary Bursary is payable provided that the following conditions are met, these are:

- Attitude to Learning (ATL) – At least GOOD at each Census Point
- Attendance – 95% or above
- Studying 3 A Level subjects or equivalent

Bursary payments may be withheld if these conditions are not met. Regular reviews of attendance, behaviour and effort will take place to determine whether you can continue to receive bursary support.

I understand that if I knowingly give information which is discovered to be false or incomplete, or I did not tell the School about any part of my or my household's income that is relevant, including failing to notify the School of a change in my or my household's financial circumstances, the School will seek to recover from me any monies to which I am not entitled and I could face prosecution as and the matter may be referred by the School to the Department of Education or the police.

|                      |       |
|----------------------|-------|
| Student's signature: | Date: |
| Parent's signature:  | Date: |

**PLEASE HAND THIS FORM, TOGETHER WITH ALL DOCUMENTATION REQUIRED, TO  
MR P BLOOR, SIXTH FORM ADMINISTRATOR BY NO LATER THAN 30<sup>th</sup> SEPTEMBER 2019.**